



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION CLOSING DATE: **03 FEBRUARY 2025**

Note: Interested applicants must submit their applications for employment to the **email address specified on each post (all documents must be submitted in one in PDF attachment/s, size not exceeding 10mb) Subject title on the email must indicate the reference number of the post.** Applicants should forward applications to the correct email address of the post as incorrect emailed applications will not be considered. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late, applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above mentioned requirements will not be considered. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets. The successful candidates will be appointed on five (5) years fixed term Specialist Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

POST: WORKSHOP MANAGER (5 Year Specialist Contract)  
BRANCH: INFRASTRUCTURE MANAGEMENT  
CHIEF DIRECTORATE: CONSTRUCTION MANAGEMENT  
SALARY: R1 003 890.00 all-inclusive package (Level 12)  
CENTRE: Construction Central (Jan Kempdorp)

REF:03/02/C02

**REQUIREMENTS:** Candidates must be in possession of B-Tech/Degree in Mechanical Engineering or equivalent qualification obtained from the University or University of Technology plus ten (10) years appropriate experience in Mechanical or Engineering workshop of which three (3) years must have been on supervisory and managerial level. Registration as a Candidate Engineer(ing)/Technician with ECSA will be an added advantage. A Government Certificate of Competency (Factories) will be added advantage. Must have extensive experience in interpreting fleet data and be able to plan and execute replacement strategies. Must be able to plan, execute, monitor, and readjust project plans to achieve outcomes. Must be able to demonstrate experience in managing a big team at a manufacturing workshop. A Project Management qualification will be an added advantage. Excellent written & verbal communication and interpersonal skills. Must be Computer literate. Must have the following skills: operations, fleet, project management, process re-engineering, contract management, excellent communication, research, complex problem solving and critical thinking skills. Ability to build group commitments through stakeholder engagements to achieve goals and objectives. The candidate must have Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, Government procurement procedures and related legislative prescripts. The disclosure of a valid unexpired driver's license.

**DUTIES:** Manage all the processes within the Construction Central Workshop (CCW), ensuring that the workshop is responsive, efficient, and meeting its deliverables within deadlines. Ensure that the CCW assets which are existing for the achievement of the outcomes are effectively maintained to achieve all the outcomes of the workshop. The incumbent will be responsible for the management of availability and utilisation outputs to ensure that the fleet operations of Construction Equipment are managed according to sector best practice. Setting and maintaining workshop guidelines, scheduling and organizing participants, overseeing the execution of the workshop, and conferring with workshop participants as needed. This includes organizing and running the workshop, setting up and breaking down the workshop, handling any financial matters, and keeping a record of the workshop's proceedings. Evaluate, plan, implement and monitoring these best practices to achieve high fleet availability and equipment reliability. The incumbent will be required to travel country wide to construction sites and regional sites. Ensure compliance with the OHS act and its Regulations.

**NB:** All shortlisted candidates might be required to complete a technical skills assessment on the day of the interview.

**ENQUIRIES:** Mr LZ Mokoena, Tel No: 012 336 8453

**APPLICATIONS:** Must be submitted using the newly implemented Z83 and a comprehensive CV to Department of Water and Sanitation, emailed to [RecruitmentCMngt@dws.gov.za](mailto:RecruitmentCMngt@dws.gov.za) quoting the relevant reference number.

For Attention: Construction Management (Recruitment and Selection office)